

Ardoise Community Recreation Centre

Rental Rates (effective January 1st, 2018)

Event: _____ Date Required: _____

Name: _____ Phone: _____

Number of Persons (max 120): _____ Rental Times: _____

Bar Required: (Circle) **YES** or **NO**

Special Requirements: _____

RATES

Up to 4 hours	\$ 55.00	_____	Weekly rate	\$ 25.00	_____
Up to 8 hours	\$ 85.00	_____	Up to 24 hours	\$ 125.00	_____

Bar Rental Fee	\$ 50.00	_____	Kitchen Rental Fee	\$ 25.00	_____
Sound System	\$ 25.00	_____	Damage Deposit	\$ 100.00	_____
Hall Cleaning Rate	\$ 50.00	_____*	Cleaning Deposit	\$ 50.00	_____

*or Renter agrees to leave the Hall CLEANED as it was found.

- **In the event of severe weather** (such as, blizzard or hurricane) **or unforeseen events** (such as power outage), **the Board of Directors has the right to cancel any or all services of the rental at their discretion without prior notice. Renter will have option to a refund or rebook another date.**
- **A non-refundable deposit of one half the rental price will CONFIRM the rental. Until the deposit is received, the date will remain open.**
- **Notice of cancellation MUST be made one month in advance to receive your deposit back. Failure to do so will result in a loss of deposit. Deposit will also be held for a non-appearance.**
- **Renters must be over the age of 19**
- **Your signature on this form certifies acknowledgement of the fees and adherence to the House Rules of the Ardoise Community Recreation Centre. The Ardoise Community Recreation Centre will not be held responsible for any Injuries, Liabilities, or Damages of person or property during the above stated event. Ardoise Community Recreation Center is not responsible for articles lost, damaged, or stolen from the Lessee, or their guests/agents.**
- **If anyone attending your function causes damage, the Lessee will be liable to pay for the cost which the Ardoise Community Recreation Center incurs, in restoring premises to the same condition as before the Lessee rented the hall.**
- **The Board of Directors reserves the right to have a representative present at any event for security reasons, at their discretion.**
- **Lessee(s) will be held financially responsible for any long distance phone call(s) incurred during the rental.**

***The Board of Directors reserves the right to decline rentals at their discretion. ***

Date of Booking: _____ Deposit Paid: _____ Balance: _____

Customer Signature (Print & Sign): _____

Ardoise Member Signature (Print & Sign): _____

Ardoise Community Recreation Centre

RULES TO FOLLOW WHEN USING THE HALL

- The Hall shall be left in the same condition as prior to the rental.
- Please encourage guests to use the upstairs washrooms unless they require the downstairs wheelchair accessible washroom.
- There is NO Smoking within the hall. Smoking must be 10 feet from facility and please use appropriate cigarette disposal container outside.
- All garbage must be sorted as per direction from the Municipality – details posted.
- All garbage must be put into the provided large clear plastic bags and placed in the garbage box outside the Hall entrance. A key is in the kitchen broom closet.
- Please do not use tape of any kind on the doors and walls. Advise your guests.
- All candles used in the hall must be battery powered. **No lit candles.**
- **If you leave the hall unattended, the alarm must be set.**
- Maximum number of guests allowed in the hall at any one time is 120.

If the renter is buying their own liquor and giving it to their guests free of charge, they must apply for a Class 1 liquor license www.gov.ns.ca/snsmr/pdf/agd-application-for-special-occasion-liquor-licence.pdf. Two items must accompany their application; There must be a cheque for the fee and there must be a letter from The Hall stating that the hall is surrendering its club license for that particular date. The license will take 10 to 14 days to arrive and you must show it when purchasing your liquor to give away.

A private event requires that the cash bar will be run by the hall. At least half the attendees must be or become members of the hall. Membership is free of charge.

A public fund-raising event with cash bar will be run by the hall. A charge for a class-3 special event license will be added to the price of the rental.

- **If the renter is using the Hall's bar service, the bar and bartender are provided by the hall and all renter(s) will adhere to the rules that govern the license. No Hall liquor is to be taken outside the hall entrance; as outlined by Alcohol and Gaming Commission.**
- **No alcoholic beverages, other than those obtained through the Ardoise Community Recreation Center, will be permitted. The finding of outside liquor or alcoholic beverages NOT purchased through the Ardoise Hall will be grounds for the Ardoise Hall bar and rental function to be shut down immediately with no refund of the rental price or deposit.**
- **Wine must be purchased through our bar. If you would like a speciality wine, it must be purchased through the Ardoise Community Recreation Center. You will be responsible for the full amount of the cost of the wine, no matter what the consumption. The hall does not provide wine glasses and is not responsible for pouring and serving of table wine.**
- **If at any time the renter(s) is/are advised by a representative of the Board that the rules governing the Board's license are being abused or not adhered to, the renter(s) will immediately conform to the said rules. Failure to cooperate will result in the immediate closing of the bar and hall.**

Renter: (Print & Sign) _____

Date: _____